



**Books for Me! Literacy Foundation
Annual General Meeting • December 5, 2016
Annual Directors' Report
Year End Summary September 1, 2015 - August 31, 2016**

BOARD MEMBERS

Mary Ann Cummings (President)
Ann Charlton (Vice President)
Dana Hirst (Secretary)
Michelle Yang (Treasurer)
Shar Levine (Director at Large)
Alanna Wong (Director at Large)

OPERATIONS

- Books for Me! programs were offered at 13 locations, all in Vancouver:
 - Admiral Seymour Elementary
 - Bob & Kay Ackles YMCA Neighbourhood House
 - Champlain Heights Annex
 - Collingwood Neighbourhood House
 - Frog Hollow Neighbourhood House
 - George T. Cunningham Elementary School
 - Graham Bruce Elementary
 - Lord Roberts Elementary
 - Pierre Elliot Trudeau Elementary
 - Sir William MacDonald Elementary
 - Thunderbird Community Centre
 - Tillicum Annex
 - Woodard's YMCA Childcare Centre
- Approximately 30 volunteers were recruited and trained, plus Board Members. Some volunteers work with children helping them choose books, some volunteers deliver books to locations and other volunteers sort the books and help with book drives. All program volunteers who work with children must pass a criminal record check.
- A Volunteer Appreciation event was held in May.
- A newsletter was produced and distributed electronically to volunteers and donors.
- Through an on-going partnership with CWILL BC Society (Children's Writers and Illustrators of BC), Books for Me! has a program in place which brings CWILL members to make presentations at schools. This year, the partnership brought author readings to Tillicum Annex (Duane

- Lawrence, Admiral Seymour Elementary (Mark David Smith), Graham Bruce Elementary (Tanya Kyi), and Lord Roberts Annex (Sara Leach), Cunningham Elementary & Champlain Heights Annex (Danika Dinsmore)
- Additionally, an author reading was presented by Mary Jo Ohl at Admiral Seymour Elementary
 - Any books not currently in program locations are stored at Maple Leaf Storage at 1818 Quebec Street in Vancouver.
 - General Liability Insurance and D&O insurance is in place.
 - As of August 31, 2016, 40,960 books have been chosen by children

FUNDING

- Revenue received during the year totaled \$9,204.
- The Society is registered with CanadaHelps.org which allows it to accept online donations through the website. Each donor receives a personalized letter or email of thanks along with a tax receipt, except where the donation is made anonymously. To respect the donor's privacy, no confidential information is disclosed.
- The organization continues to apply for funding wherever possible.

BOOK DRIVES

- Book drives were held at numerous schools and businesses. Private donors continued to make donations of books.
- Book drives are planned for 2016-2017 through schools and corporations.

EXPENSES

- Storage rental costs of approximately \$10,300 for the book collection remains the largest expense to the Society.
- Insurance expense of \$2,210 was incurred.
- Other expenses include costs for bookplates, signage, volunteer criminal record checks, book storage boxes, presentation boxes and author presentations.